

APPROVED

General Bylaw Review Committee

November 26, 2007
7:30pm – J. V. Fletcher Library

Present: Lynn Cohen, David Chandler & Kaari Mai Tari; absent: Amber Brown

Lynn Cohen called the meeting to order at 7:40pm.

Terms of Office

It is unclear if staggered terms have been established for officers of this committee. K. Tari will review the appointment letters and report back.
(answer: all terms are currently set to expire in 2010)

Election of Officers

This decision will be made at the next meeting, when all members are present.

Meeting Rules

L. Cohen will look into parliamentary procedures for small committees and report back.

General Bylaw & Charter Review

Members will begin to review the general bylaw for inconsistencies within the bylaw and with relation to the Town Charter.

One inconsistency that will need to be addressed relates to the function of the Personnel Advisory Committee.

Review of General Bylaw Amendments

K. Tari will contact Valerie Wormell to ask that the Town Meeting timeline include review of general bylaw amendments by the committee prior to Town Counsel review.

Future meetings of the General Bylaw Review Committee will be advertised to the public as an opportunity to work on bylaw amendment language with the committee well in advance of submission deadlines. K. Tari will include this information in the online Clerk Notices that is emailed to subscribers.

Next Meeting

Tentatively scheduled for Monday, December 10, 2007, 7:30pm.

The first meeting of the General Bylaw Review Committee adjourned at 8:45pm